



## 2016 LIBERTY FEST VENDOR APPLICATION

Sunday, July 3rd, 2016

Call the Leander Parks and Recreation Department at 512-528-9909 for questions.

Vendor Registration		
<b>By Mail:</b> Leander Parks and Recreation ATTN: Liberty Fest Vendor App PO Box 319 Leander, TX 78646	<b>In Person:</b> Monday - Friday 8am-Noon & 1pm-5pm Leander Parks and Recreation Office 406 Municipal Dr., Leander, TX 78641	<b>By Email:</b> <a href="mailto:mpumphrey@leandertx.gov">mpumphrey@leandertx.gov</a> (Emailed applications, if approved, will be processed and you will receive a link to complete payment online.)

*We accept Cash, Check (made out to "City of Leander"), and Credit Card (Visa, Mastercard, Discover).*

*Vendor Applications must be received by June 24<sup>th</sup>, 2016*

Please type or print legibly.

<b>Applicant Name:</b>
<b>Organization/Group:</b>
<b>Cell Phone:</b>
<b>Email Address:</b>
<b>Address:</b>
<b>City/State/Zip:</b>

**Organization Type:** ☐ Not-for Profit Service Organization\* (\$60) ☐ Private Business (\$110)

\* If you are a Not-for-Profit group, identify who receives your proceeds? \_\_\_\_\_

**Type of booth requesting:** ☐ Food ☐ Craft ☐ Informational ☐ Game/Children's Activity

**Please describe the items to be sold and/or activity to be held and the prices associated with each:**  
(Attach an additional sheet if needed)


**Will you be using a Trailer?** ☐ Yes ☐ No *(All trailers must purchase 2 booth spaces)*

**Will you be using a generator?** ☐ Yes\*\* ☐ No (Note: Generators are NOT provided for Vendors!)

**Will you be using a grill or stove?** ☐ Yes\*\* ☐ No

**\*\*All groups using a generator and/or cooking on-site must have a new or inspected 5lb dry chemical fire extinguisher. Your booth will be inspected by the Fire Marshal before the event.**

**Do you have a Temporary Food Establishment Permit?** ☐ No ☐ Yes **Permit #** \_\_\_\_\_

If you do not currently have a Temporary Food Establishment Permit you will have until June 29<sup>th</sup> to obtain one from the Williamson County Health District and provide the Permit number to the Leander Parks and Recreation Department. (Please see the Vendor information Packet for more information on this.)

**Please Note:** Vendor Applications are accepted on a first come, first serve basis. Incomplete applications or applicants failing to pay in a timely manner will not be considered.

*The undersigned hereby understands and agrees to provide vending services as stated in this application and in accordance with the rules stated in the Vendor Information Packet. Failure to comply will result in removal and disqualification for future vending opportunities.*

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_